

**Kittitas County
Board of County Commissioners**

Agenda Staff Report

Agenda Date: April 18, 2017

Action Requested: Request to have the Chairman sign the Amendment to County Program Agreement–Long Term Payable Agreement (DSHS Agreement # 1763-88849)

Background: The County currently has an agreement with DSHS for funds held in advance for the Developmental Disability and Substance Abuse Programs. The amount currently on hand is \$59,564.00 for Developmental Disabilities (DD) and \$32,580.00 for Substance Abuse (SA). On April 1, 2017, the County Auditor sent in a Contract Period Analysis to DSHS for the advance funds to determine if the need is still present and to verify the funds are still available. These advance funds are to alleviate the cash flow problems associated with the time lag between payment by the County for services and reimbursement from DSHS. This agreement date is from July 1, 2017 through June 30, 2018. We are in the process of returning the Substance Abuse portion as we no longer have a need for those advance funds. Based upon their review, they have moved the SA funds to the DD account, but waiting for confirmation. We can receive a bigger advance, than what we already have for the DD program but I do not see the need as reimbursement has been within three weeks.

Recommendation: Request the Chairman sign the contract 1763-88849 County Program Agreement Long-Term Payable Agreement with DSHS.

Interaction: Christopher Horner, Prosecutor
Prosecutor job #38331

Handling: Return all copies to Judy Pless
She will return to State for signatures

Attachments: County Program or Interlocal – Long Term Payable Agreement #1763-88849

Lead Staff Judy Pless, Budget & Finance Manager
Kittitas County Auditor's Office